

Date of BOG Meeting	Old Number of BOG meeting	Renumbered BOG meeting	Venue	Year	Authority
January 9, 2012	BOG/2012:01	BOG/19	New Delhi	2012	APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013

**PANDIT DWARKA PRASAD MISHRA  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR**

**Minutes of BOG/2012/1<sup>st</sup> Meeting of the Board of Governors held on January 9, 2012 at 11:30 a.m. in the Conference Room, Vigyan Bhawan Annexe, 2<sup>nd</sup> Floor, New Delhi.**

**Members Present:**

- |     |   |           |
|-----|---|-----------|
| 1.  | Prof. S. V. Raghavan<br>Scientific Secretary  | Chairman  |
| 2.  | Prof. U. B. Desai<br>Director, IIT Hyderabad  | Member    |
| 3.  | Prof. Ashok Jhunjunwala<br>IIT Madras   | Member    |
| 4.  | Shri Amit Khare, IAS<br>JS, ICC   | Member    |
| 5.  | Prof. Pradeep Mathur<br>Director, IIT Indore<br>(Attended Through Video Conferencing) | Member    |
| 6.  | Prof. Aparajita Ojha,<br>Director, PDPM-IIITDM Jabalpur                               | Member    |
| 7.  | Shri R. D. Sahay<br>Dept. of Secondary & Higher education,<br>MHRD, GOI               | Member    |
| 8.  | Prof. G.K. Sharma<br>IIT Gandhi Nagar   | Member    |
| 9.  | Prof. R.K. Shyamasundar<br>TIFR, Mumbai   | Member    |
| 10. | Prof. Puneet Tandon<br>PDPM IIITDM Jabalpur   | Member    |
| 11. | Col. (Retd) P.S. Sandhu<br>Registrar, PDPM-IIITDM Jabalpur                            | Secretary |

Following member expressed their inability to attend the meeting due to their prior commitment and were granted leave of absence by the Chairman:

Shri N. Ravi Shankar  
Joint Secretary,  
Dept. of IT  
Ministry of Communication &  
Information Technology

Shri Hari Ranjan Rao  
Secretary, CM and Dept. of IT  
Govt. of M.P.

The Director welcomed Prof. S. V. Raghavan, Chairman, BOG on behalf of the Board and also took this opportunity to thank Shri A. K. Singh (Retd.), IAS, the former Chairman of the BOG for his most valuable contribution and guidance to the Institute during the initial years of its development.

BOG/2012 :01.01	Opening Remarks by the Chairman, Board of Governors
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The Chairman, Prof. S. V. Raghavan welcomed the members of the Board who were present in the meeting and Prof. Pradeep Mathur who was attending the meeting through Video Conferencing. He informed the members about the first meeting of IIIT chairmen and directors of the Institute with the Hon'ble HRM who desired that all infrastructure development in the Institute should be completed by March 2013.

BOG/2012 :01.02	Overview and Action Taken Report by the Director
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The action taken report was presented by the Director. During the report presentation, some of the items were further discussed and decisions were taken on those points as mentioned below.

BOG/2011:02.04	Consideration of Candidature of three M.Tech.(ECE) Students
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Resolution/ Decisions taken in the BOG/2011/2<sup>nd</sup> meeting

The matter was discussed in detail. Members deliberated on the eligibility conditions for admission to M. Tech. programme. The Director informed the members that for Institute assistantship a candidate should have qualified marks as given in the GATE score card. It was also informed to the members that the students were selected through an admission test and interview conducted by the Institute. In view of the lack of information required to resolve the issue, the BOG ruled that the matter be further inquired and a fresh report be prepared to settle the issue. It was decided to discuss the matter in the next Board meeting. Meanwhile the Board approved the proposal that the programme of the students be continued until a decision is taken on the matter in the next Board



	<p>meeting.</p> <p><b>Action Taken:</b> Inquiry report submitted to the Board</p>
	<p><b>Decision:</b> The Board deliberated on the Report and decided that the students will be required to deposit the amount of teaching assistantship given to them for the period of three months. Regarding their admission, the Director may decide the category conversion of the students from Institute Assisted (IA) to self financed category on the recommendation of the Post Graduate Committee of the Senate.</p>
BOG/2011:02.09	<p>To consider the recommendation of the committee constituted to look into the request of Dr. Rajib Kumar Jha to change to salary on scale from the consolidated salary during the period of July 14-07-2008 to 13-07-2009.</p>
	<p><b>Resolution/ Decisions taken in the BOG/2011/2<sup>nd</sup> meeting</b></p> <p>The Board deliberated on the recommendations of the committee and advised the Institute not to implement the recommendations.</p> <p><b>Action Taken:</b> Individual informed of the decision. A Board member later suggested to count the services rendered on consolidated salary as experience for further assessment</p>
	<p><b>Decision:</b> The suggestions given by one of the members on the minutes of BOG/ 2011/1<sup>st</sup> meeting were placed before the members. The Board deliberated on the matter and it was decided that the decision taken earlier shall be maintained.</p>
BOG/2011:02.12	<p>To consider the proposal for fixing the minimum qualifications and experience requirement for appointment of faculty.</p>
	<p><b>Resolution/ Decisions taken in the BOG/2011/2<sup>nd</sup> meeting</b></p> <p>The Board of Governors approved the proposal with the modification that non PhDs should not be considered for faculty positions and minimum qualification and experience requirement should be as per MHRD/guidelines and as amended from time to time by MHRD/GOI.</p> <p><b>Action Taken:</b> The matter was to be discussed in the next meeting of BOG during confirmation of the minutes, due to suggestions given by a member of the Board.</p>
	<p><b>Decision:</b> The matter was discussed in the BOG and it was decided that the decision taken in the BOG/2011/2<sup>nd</sup> meeting (Agenda no. BOG/2011:02.12) shall continue.</p>



BOG/2011:02.13	To consider the proposal for fixing the terms and conditions for offering the visiting professor/distinguished professor/adjunct professor and adjunct faculty position at the institute.
	<p><b><u>Resolution/ Decisions taken in the BOG/2011/2<sup>nd</sup> meeting</u></b></p> <p>The said proposal was discussed in the meeting, and after deliberations the Board accorded its approval on the proposal and advised that the honorarium of adjunct professor/faculty should be fixed based on the services rendered and designation of the faculty. The Board advised the Director to prepare a proposal and circulate the same for a resolution.</p> <p><b><u>Action Taken:</u></b> Proposal was enclosed as appendix to the action taken report.</p>
	<p><b><u>Discussion:</u></b> The proposal presented by the Director was discussed. The Board approved the proposal with the modification that in place of experience based stringent categories for deciding the honorarium, three different categories be defined depending on expertise and experience of the person whom the Institute would offer adjunct faculty position. The financial terms of the offer of adjunct faculty position to an individual be decided by the Director.</p> <p>In case of visiting professors, it was decided to follow the payment norms and procedures practiced in new IITs. Director was authorized to decide the honorarium and the same would be reported in the next BOG meeting for ratification.</p>
BOG/2011:02.17(d)	Minimum qualification and experience requirement in case of TA of the Institute.
	<p><b><u>Resolution/ Decisions taken in the BOG/2011/2<sup>nd</sup> meeting</u></b></p> <p>The recommendations of the Committee constituted to recommend minimum qualification and experience requirement for non-teaching staff in the Institute are approved by the Board of Governors. These recommendations were made on the basis of the suggestions given by the Director (T), MHRD.</p> <p><b><u>Action Taken:</u></b> The necessary approval was given by the Board. However, one member had raised <u>query</u> some <u>query</u> and matter was placed before the Board of Governors for perusal.</p>
	<p><b><u>Decision:</u></b> It was decided that the minimum educational qualification requirement for the post of Technical Assistants be kept as Diploma in the relevant discipline / field in place of ITI for future appointments, so as to have better skilled persons having options for career advancements. Other</p>



	conditions would remain the same as approved in <u>BOG/2011/2<sup>nd</sup></u> meeting of the BOG held on June 30, 2011 (Agenda no. BOG/2011:02.17(d))
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BOG/2012:01:03	Confirmation of Minutes of BOG/2011/2 <sup>nd</sup> meeting held on Jun 30, 2011.
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As the points raised by the members on the minutes were clarified or accepted by all the members, the minutes were confirmed with the following modifications.

Page 3, under Infrastructure Development- a. Construction item on 6 -

**Read** - Detailed estimates submitted by the architects for the work of Basket Ball Court Complex have been analyzed by the CPWD and now the work is ready for floating the tender notice.

**In place of** - Detailed estimates submitted by the architects have been analyzed by the CPWD and now the work is ready for floating the tender notice.

Page 6 Line No. 2 from bottom - page 7 line no. 1

**Read** - Revised budget estimates for the FY 2010-11 and FY 2011-12 as approved by the BOG are placed at BOG/2011/1/Annexure 1.

**In place of** - Revised budget estimates for the FY 2010-11 and FY 2011-12 as approved by the BOG.

Page 7 Item BOG/2011:01:07 last line

**Read** - and the matter is carried forward to the next Board Meeting.

**In place of** - and the matter is carry forward this Board Meeting.

Page 13 Agenda BOG/2011:02:08

**Read** - The Board approved the Conduct rules of the Institute with immediate effect with the following correction - To replace (1) "Institute of Technology Act 1961" by "Memorandum of Association of the Institute" (2) to replace "Institute Statues" by "Memorandum of Association of the Institute" in Para 19(line No. 1 and 3) and (3) to replace Visitor by Secretary, MHRD in Para 17(a) line No. 15.

**In place of** - The Board approved the Conduct rules of the Institute with immediate effect with following correction - To replace "Institute of Technology Act 1961" by "Memorandum of Association of the Institute" and also to replace "Institute Statues" by "Memorandum of Association of the Institute" in Para 19(line No. 1 and 3).

BOG/2012:01:04	Vision Document of the Institute
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It was decided to have an exclusive meeting of the Board to deliberate on the Vision Document in the month of February, 2012 in New Delhi.

BOG/2012:01:05	To consider the recommendations of the FC/2012/1 <sup>st</sup> Finance Committee through its meeting held on 9 <sup>th</sup> Jan 2012.
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The following decisions were taken on the recommendations of the FC/2012/1<sup>st</sup> meeting of the Finance Committee held on January 9, 2012.

FC/2012:01:04: To consider the recommendations of the Building & Works Committee meeting held on January 7, 2012.

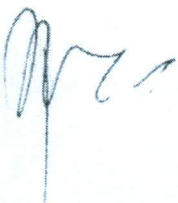
Board accorded its administrative approval and expenditure sanction for the following projects recommended by the Finance Committee.

- (1) B&WC/2012:01:03: Construction of Hall of Residence 7 (PG Hostel (Phase-2) - capacity 404 single seated) for an amount of Rs. 2369 lakhs.
- (2) B&WC/2012:01:04: Construction of Administrative Block for an amount of Rs. 1454.14 lakhs.
- (3) B&WC/2012:01:05: Construction of Student Activity Centre-I for an amount of Rs. 1816.3 lakhs.
- (4) B&WC/2012:01:08: Construction of Hall of Residence 8 (Girls Hostel-1 - Capacity 296) for an amount of Rs. 1512.06 lakhs.
- (5) B&WC/2012:01:09: Construction of Rewa Residency-2A (72 no of 2bed room apartments for staff) for an amount of Rs. 1440.00 lakhs.
- (6) B&WC/2012:01:10: Construction of Primary Health Centre for an amount of Rs. 495.2 lakhs.

FC/2012:01:05: To consider the proposal for Revised Budget Estimate (Plan) for the F.Y. 2011-12 and Budget Estimates (Plan) for the F.Y. 2012-13.

Budget Estimates of Rs. 14252.12 lakhs for the F.Y. 2012-13 as Plan Grant recommended by the Finance Committee were approved by the Board.

Chairman, BOG was authorized to take a decision on approval of the Revised Budget Estimates of Rs. 6522.19 lakhs for the F.Y. 2011-12, after the proposal is discussed with the MHRD officials for funds requirement with detailed justification for utilization within the current financial year.



BOG/2012:01:06	To discuss the Minutes of the meeting held on Sep 15, 2011 at New Delhi to examine the scope of responsibilities of architects of the Institute.
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The recommendations of the committee were approved by the BOG. Accordingly, 10% of the total fee of an empaneled architect, as per the schedule of payment stage 4 in the agreement, will not be payable as CPWD has been entrusted with the responsibility of construction projects and work of stage 4 is carried out by CPWD only. This means the architects will be paid 4.5% of the total project cost for which they would be hired for all works in which CPWD has been given/ would be given the task of execution.

BOG/2012:01:07	To consider the request of Mr. Sachin Kumar Jain to extend his study leave for one more semester.
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The request of Mr. Sachin Kumar Jain to extend his study leave for one more semester was approved by the BOG.

BOG/2012:01:08	To consider the request of Mr. Biswajeet Mukherjee for pursuing his Ph.D. from IIT Bombay.
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The request of Mr. Biswajeet Mukherjee for pursuing his Ph.D. from IIT Bombay was approved initially for two years with a provision for only one time extension of one year of leave based on his performance.

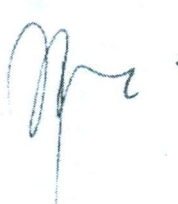
BOG/2012:01:09	To consider the request of Dr. M. Ravi Babu, Assistant Professor in Electronics & Communication Engineering for grant of 24 months leave to join IIT Ropar on being selected for the post of Assistant Professor in the Department of Electrical Engineering while maintaining lien at the Institute.
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The Board considered the request of Dr. M. Ravibabu for grant of 24 months leave to join IIT Ropar as Assistant professor in the Dept. of Electrical Engineering. After deliberations the Board approved leave of 12 months to Dr. M. Ravibabu while maintaining lien at the Institute for the said period.

BOG/2012:01:10	Submission of Annual Report/Annual Accounts of the Institute.
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The approvals accorded by the Chairman were ratified.

BOG/2012:01:11	Proposal to create positions of Dean and Associate Dean – Academic, Students, Faculty, R&D and Resource Planning and Generation
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The Board approved the proposal of the Institute for creation of the following positions of Deans in the Institute in addition to the already approved position of Dean (Planning & Development).

- (a) Dean (Academics),
- (b) Dean (Students),

The Board suggested that the responsibilities of Faculty and R&D be looked after presently by the Director herself, as the Institute is in growing stage.

<b>BOG/2012:01:12</b>	<b>Proposal for the block period of Professional Development Allowance (PDA) of Faculty</b>
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The Board advised that the matter be referred to the MHRD for a clarification. The representatives from the MHRD informed the members that the present block period is from April 2011 – March 2014.

At this moment, the Director sought a clarification on a related matter regarding revision of special allowances to deans, hostel wardens and faculty involved in administration, as the notification issued for IITs does not clearly spell out the date of revision of allowances. It was decided to discuss this item with the approval of the Chairman under the agenda item BOG/2012:01:18 - Any other item with the permission of the Chair.

<b>BOG/2012:01:13</b>	<b>Terms and Conditions for the appointment to the post of Director and Registrar.</b>
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The Board deliberated on the agenda and it was decided that the terms and conditions of appointment (including privileges) for the posts of director and registrar of the Institute should be similar to those in IITs. Further, for the post of registrar, norms followed for officers of Govt. of India on equivalent posts should also be taken into consideration. Prof. U.B. Desai and the Director were entrusted with the responsibility of modifying the terms and conditions in line with those followed in IITs. The same would be presented in a subsequent meeting of the Board.

<b>BOG/2012:01:14</b>	<b>Adoption of MOA of UGC by the Institute as directed by the MHRD in place of the present MOA of the Institute.</b>
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Copies of the MOA were circulated to the Board members and it was decided that the matter will be discussed in a subsequent Board meeting.

<b>BOG/2012:01:15</b>	<b>Implementation of the Career Advancement Scheme – Representation of the Faculty</b>
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The item was deferred.



<b>BOG/2012:01:16</b>	<b>For creation of the posts of Teaching Associates on Contract</b>
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In order to overcome shortage of faculty, the institute was advised to introduce post graduate and Ph.D. programmes under slow pace with teaching assignments as one of the important components and utilize the services of these post graduate students to help faculty in the teaching programme of the Institute.

<b>BOG/2012:01:17.1</b>	<b>Report of the UGC/AICTE Expert Committee</b>
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The recommendations made by the Committee were noted by the Board.

<b>BOG/2012:01:17.2</b>	<b>Report of the Committee formed to inquire about the charges of plagiarism and theft against two faculty members of the Institute.</b>
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The Board noted the report of the Inquiry Committee with satisfaction and advised the Director to take action as deemed appropriate at the institute level.

<b>BOG/2012:01:17.3</b>	<b>To consider the request of Dr. Bhupendra Gupta, Assistant Professor in Mathematics for grant of 24 months leave to join IIT Indore on being selected for the post of Assistant Professor in Mathematics while maintaining lien at the Institute.</b>
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Since Dr. Bhupendra Gupta had held the Institute responsible for his not joining IIT Indore, due to delay in taking decision on his application for lien. Information on his offer of appointment and the joining time at IIT Indore was sought from the Director, IIT Indore, Prof. Mathur, Board member. Director, IIT Indore informed the members that the offer of appointment to Dr. Bhupendra Gupta was withdrawn on January 2, 2012. The Director, IIT Indore also informed the members that Dr. Bhupendra Gupta was requesting for pay protection which was not accepted by IIT Indore. The Board decided that the leave granted to Dr. Bhupendra Gupta be cancelled.

<b>BOG/2012:01:17:4</b>	<b>To incorporate the suggestions of the members of the Board in the Minutes of the BOG meeting held on Jun 30, 2011.</b>
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This item was discussed during the discussions held on action take report presented by the Director (in item no BOG/2012 :01.02).

<b>BOG/2012:01:17:5</b>	<b>Honorarium to faculty for summer course.</b>
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The honorarium to faculty members for summer courses was reported to the Board. The Board ratified the same.

BOG/2012:01:18	Any other item with the permission of the Chair
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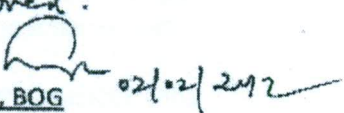
**BOG/2012:01:18.1** MHRD has revised the special allowances to Deans, hostel wardens and other faculty involved in administration as per a notification issued for IITs. The same revision has also been adopted by the Institute on the approval of the BOG. However, the MHRD notification does not specify the effective date of revision of allowances. The Director sought the clarification on the effective date from MHRD representatives, during discussion on agenda item BOG/2012:01:12. JS (T) assured to provide a clarification on the date of implementation of revised special allowances later.

The meeting of the BOG concluded with a vote of thanks to the Chair and the members present.

[Col (Retd) P.S. Sandhu]  
Secretary, BOG

Forwarded for kind approval please,

*Approved.*

  
Chairman, BOG

02/02/2012

